

Α Β Γ Δ Ε Ζ Η Θ Ι Κ Λ Μ Ν Ξ Ο Π Ρ Σ Τ Υ Φ Χ Ψ Ω

# FRATERNITY & SORORITY LIFE

## COMMUNITY STANDARDS & GREEK JUDICIAL BOARD HANDBOOK 2014

OFFICE OF RESIDENTIAL PROGRAMS  
FRATERNITY & SORORITY LIFE AND LEADERSHIP DEVELOPMENT

[www.columbiagreeks.info](http://www.columbiagreeks.info)

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## **I. COMMUNITY STANDARDS**

Fraternity & Sorority Life is one of the most rewarding experiences a student can have, helping them to form bonds and be a part of a community. The University, Residential Life-Fraternity & Sorority Life, Inter/National Organizations and Governing Councils have standards of conduct for all chapters and their members. **It is the responsibility of every member of the fraternity and sorority community to be familiar with policies and procedures.**

### **Resources for Chapters**

Several entities serve as a resource for students who seek to develop skills and learn processes to hold peers accountable for inappropriate behavior.

- Office of Judicial Affairs & Community Standards
- Residential Life-Fraternity & Sorority Life
- Inter/National Headquarters
- Chapter Advisors

### **Education**

The Office of Judicial Affairs & Community Standards and the Office of Residential Programs-Fraternity & Sorority Life also create and present programs designed to educate students about the potential impact of their actions on both their individual lives and the University community at-large.

The Inter/National Organizations of each chapter represented on campus typically host educational programming at regional/national conferences. In addition, chapter advisors and alumni may host programming.

### **Policies**

The Office of Judicial Affairs & Community Standards and the Office of Residential Programs-Fraternity & Sorority Life strive to make University rules, regulations, policies, and procedures logistically accessible and comprehensible to students. To learn more about the important policies and procedures that govern the Columbia community and fraternal organizations you can visit several websites and review the Greek Leader Handbook.

A list of all university policies can be found on the website of the Office of Judicial Affairs & Community Standards.

## **II. ACCOUNTABILITY**

The accountability systems used within the fraternity and sorority community are Dean's Discipline and the Greek Judicial Board. Dean's Discipline is overseen by the Office of Judicial Affairs & Community Standards. The Greek Judicial Board is under the auspice of the Office of Residential Programs-Fraternity & Sorority Life. There may be instances when the judicial process is not the proper entity to hold chapters accountable. As a result, the Director for Fraternity & Sorority Life (DFSL) may issue sanctions to chapters who fail to meet minimum standards as stated in the Recognition Policy. For example, if a chapter falls below occupancy standards the DFSL may place the chapter on Housing Probation.

### **A. Jurisdiction and Process**

Together with the Residential Life-Fraternity & Sorority Life, the Multicultural Greek Council, InterFraternity Council, InterGreek Council and Panhellenic Association (MGC, IFC, IGC and

PA) will have jurisdiction over all member fraternities and sororities to review allegations of organizational misconduct.

Allegations of misconduct by fraternity or sorority chapters are referred to the DFSL, who will determine whether the matter:

- Requires immediate action by the DFSL and/or other party
- Should be resolved informally
- Should be referred to the Board or Office of Judicial Affairs.

After the complaint is reviewed by the DFSL and sent to the Board, the Chair of the Judicial Board, in conjunction with the Board, will decide whether any additional investigation should occur before or after the initial hearing. The Board or Chairman may conduct an investigation of physical evidence (cases of housing damage, etc.) when the incident report is drafted. A member of the Greek Judicial Board may accompany the DFSL on weekly walk-throughs of the brownstones.

The Board can hear cases related to organizational responsibilities and impose sanctions on fraternity/sorority chapters as a whole. Allegations of individual misconduct will be referred to the DFSL who may refer the incident to the Office of Judicial Affairs for review. The Office of Judicial Affairs will determine whether the Dean's Discipline Process will be initiated for that/those person(s).

When an allegation has been received the DFSL may decide the case can be resolved informally through mediation. If the DFSL feels that a hearing is in the best interests of the fraternal system or the University, the case may be referred to the Board even though the aggrieved party may not desire that formal disciplinary action be taken.

Actions by a chapter's internal judicial body, the national/ international office or the chapter, or by the State of New York Court System will not necessarily affect the determination of whether or not a case is referred to the Board or to the Office of Judicial Affairs. The actions taken by other bodies may, however, be considered as a mitigating factor in determining how the Board will handle a particular case. No case will be heard while outside criminal proceedings are occurring.

In the event that a serious violation of one or more of the University or Fraternity & Sorority Life policies has occurred and a possible outcome of the judicial process may be to remove the chapter's recognition at Columbia University, the DFSL reserves the right to involve/refer the matter to the Dean of Student Affairs or his/her designee(s).

### **B. Informal Resolution**

In some circumstances a chapter that is accused of violating policy may be eligible for an informal resolution to the matter instead of having its case heard by the Board. The DFSL may recommend an accused chapter participate in an informal resolution. During this informal resolution the chapter president(s), DFSL and possibly the Judicial Board Chair will meet to review all the information related to the incident. During this conversation the participants in the meeting will discuss whether a policy violation occurred and if so, what steps should be taken to ensure that it does not happen again. If an agreement is reached, the DFSL and Judicial Board Chair will confirm the informal resolution in writing and provide a copy to the chapter president.

### **C. Preparing for a Judicial Board Hearing**

- Review Incident Report on file with Fraternity & Sorority Life.
- Investigate incident internally. Share findings and chapter actions at hearing.

- Invite additional members/officers who have information about the incident.
- Dress appropriately; business casual.

### **III. GREEK JUDICIAL BOARD**

There are three goals of the Greek Judicial Board. First the Board seeks to ensure chapters and their members adhere to Residential Programs-Fraternity & Sorority Life policies, Housing Services Polices, University Policies, New York City Law, New York State Law. Second, the Board endeavors to help to resolve conflicts within the Greek community. Finally, the Board strives to improve the public image of the Greek system by promoting responsible behavior befitting Columbia University students. The purpose of the Board is to educate the Greek community regarding appropriate standards of conduct necessary for participation in the community and to promote respect among its member fraternities/sororities. The Greek Judicial Board parallels the Dean's Discipline process.

#### **A. Advisement & Jurisdiction**

Under the advisement of the Director for Fraternity & Sorority Life (DFSL) and the Graduate Assistant, the Board will participate in judicial training, review judicial activity, and resolve cases of alleged chapter misconduct. The Board will act upon reports filed by neighbors, students, faculty, administrators, night managers, advisors, and proctors concerning alleged violations of IGC, IFC, MGC, PA, Fraternity & Sorority Life, Columbia University policies, and State and City Laws. If a report alleges that a chapter has violated the University's Recognition Policy for Fraternities and Sororities, the Office of Residential Programs-Fraternity & Sorority Life may choose to resolve the matter independent of the judicial process. However, as the goal of the Greek Judicial Board is for Fraternity & Sorority Life to advise a student-led adjudication of policy violations, this will only occur in special circumstances.

#### **B. Structure and Selection of the Board**

There is one Judicial Board designated for the Greek community. The responsibility of this Greek Judicial Board is to resolve complaints through hearings conducted in the presence of a body of peers.

##### **Selection**

During the fall semester the current Judicial Board Chair will solicit applicants for the Board and Chair. The InterGreek Council will elect the incoming Chair no later than the last IGC meeting of the fall semester. The incoming Chair, Director of Office of Judicial Affairs, and when possible a non-returning past member of the J Board will conduct interviews for Board positions. Fraternity and Sorority Life will assist in advising the process. Upon conclusion of the interviews the selection committee will make recommendations for appointments of the 6 most qualified applicants to serve on the Board to the Director for Fraternity & Sorority Life. The DFSL will approve or make changes to the appointments. The appointments should be made as early in the spring semester as possible and the decision of the DFSL is final.

The application and selection process for the Greek Judicial Board follows these guidelines:

- Each of the governing councils (IFC, MGC and PA) solicits a pool of members from their community to serve on the Greek Judicial Board and to resolve cases of chapter misconduct.
  - Interested candidates will submit an application to the Office of Residential Programs-Fraternity & Sorority Life by the designated date.
- Interested candidates must meet the following minimal standards:
  - Registered Columbia University undergraduate student
  - Possess a minimum 2.5 grade point average at the time of application

- Be in good disciplinary standing
- Be an initiated member of a chapter recognized by Fraternity & Sorority Life
- Be a dues-paying member of his or her chapter for at least two semesters
- Maintain regular attendance at Greek Judicial Board hearings
- Members of a chapter that is not recognized by the University are ineligible.

Should the candidate pool not be sufficient the Chair and Director may ask for additional applicants from one or all of the councils. The solicitation of additional applicants is up to the sole discretion of the Chair and Director.

**Structure**

The Board will be composed as follows:

- The Board has one chair elected by the InterGreek Council (IFC, MGC, PA).
- The six (6) Board members are appointed to the Greek Judicial Board in the following ratio: two from Interfraternity Council, two from the Panhellenic Association, one from the Multicultural Greek Council and one at large (from any council).
- There will be no more than one member from any fraternity/sorority on the board. The only exception is in the event the Judicial Board Chair or Council President shares affiliation with a board member.
- A quorum for the board to conduct hearings is five (5) members. The Council President (for the affiliated chapter) may serve on the Greek Judicial Board in the event not all members are available.
- From the six members, the Board will elect a Vice-Chair after at least one hearing of the new Board has been conducted. This person will act as Chair when the Chair is not able to be present, will act as Recorder and will keep the minutes of all meetings, which includes the findings of fact, rationale for the Board’s decision, and the outcome of the hearing. The Recorder is responsible for emailing this information to the Chair **within 48 hours**. Also, the Recorder will update the judicial database of the Board’s decisions on a monthly basis and forward it to the DFSL.
- The term of office for both the Board members and its Chair will be approximately one year or until the incoming Board is properly trained. Board members may apply for reappointment. Members may be removed if they are generally not fulfilling their responsibilities; they fail to attend training; fail to attend scheduled hearings or are found in violation of University policy.
- In the event that a Board member ceases to be a registered student of Columbia University, ceases to be an initiated, undergraduate, dues paying member of his or her chapter, or if his or her chapter is placed on suspension or loses recognition, the member shall resign their Board position. The Judicial Board Chair shall appoint qualified applicants in the event a vacancy arises.
- The Graduate Assistant for Fraternity & Sorority Life, (GAFSL), serves as advisor and will be present during the hearing and deliberations; though is not a voting member.
- A complainant may be present during a hearing. If that is not possible, the incident report will be reviewed by the Vice Chair.

**Term**

The Greek Judicial Board will remain in place until the incoming Board is properly trained. The Board should expect to be in service through the month of January if not longer.

**C. Expectations of Board Members**

Appointment to the Greek Judicial Board is an honor and of great importance to the fraternity and sorority community. All Board members are expected to meet basic requirements for continued membership. Board members must adhere to the following expectations:

- Maintain confidentiality regarding all information associated with cases heard by the

- Board including but not limited to: evidence, conversations, incident reports, outcomes.
- Attendance at all hearings.
- Attendance at all required trainings.
- Dressed appropriately for all hearings; business casual.
- Each Board member is expected to review the evidence, list of hearing attendees and incident report prior to the hearing.
- Each Board member is required to bring in at least one question to the proceedings .
- Communicate in a timely manner with the Chair and DFSL of any conflicts.
- Maintain impartiality in all dealing of the Board.
- Conduct oneself in an ethical manner.

Failure to meet these minimum expectations will result one or all of the following:

- Meeting between the Chair and DFSL to discuss deficiencies.
- Written warning.
- Probation with corrective action required.
- Dismissal from the Judicial Board.

The DFSL has the authority to dismiss any person from the Judicial Board. The decision of the DFSL is final.

#### **IV. JUDICIAL BOARD PROCEDURES**

##### **Interim Suspension**

As a general rule, the status of an accused chapter will not change while a case is pending against it. However, the DFSL, Office of Residential Programs, Office of Judicial Affairs, Dean of Student Affairs or his/her designee reserves the right to temporarily suspend activities (including but not limited to the addition of new members and participation in social activities) of an accused chapter whenever necessary to promote the best interest of the accused chapter and the University. The DFSL, Dean of Student Affairs or his/her designee will notify the chapter president if such action is necessary.

##### **Prior to the Hearing**

1. All allegations of a fraternity, sorority, or society violating policy must be made in writing and filed with the DFSL. The DFSL will make a preliminary investigation of the incident and then decide whether the complaints should be handled by the Greek Judicial Board. When the Judicial Board is not functioning or if the Judicial Board chooses not to hear the case, the DFSL will handle all discipline situations.
2. If an allegation is made against an organization represented on the Board, that representative will be excluded from the case.
3. If an allegation is lodged against the Chair or his/her organization, the Vice-Chair of the Judicial Board will preside and assume Chair responsibilities. Another Recorder must be appointed.
4. The Council President (for affiliated chapter) may serve on the Judicial Board in the event a representative has to excuse him or herself for conflict of interest. The Council President may not serve on the Judicial Board if their chapter is the accused organization. In the event this occurs the next highest ranking officer of the Council may be selected. Other Council Presidents and IGC Directors may be solicited for help in extreme situations.
5. Quorum of five (5) Judicial Board members must be met to conduct a hearing. Other Council Presidents and IGC Directors may be solicited to meet quorum.
6. In the event that an organization is involved in the proceedings, there shall be one designee (most often the chapter president), chosen by the organization, for purposes of

addressing the Judicial Board. The Chair of the Judicial Board may allot time for purposes of consultation between the designees and other members of his/her organization at any time during a hearing.

7. A total of three chapter representatives may be present during the course of the hearing (including the president), all of which must be Columbia University students and members of the organization. Forty-eight (48) hours advance notice of and justification for the presence of persons other than the president must be provided to the Board. Failure to abide by the aforementioned timeline will result in the persons not being allowed in the hearing. Extenuating circumstances must be given if the organization fails to meet the deadlines.
8. Any documents provided by the organization during the hearing must be emailed to the Board at least 24 hours prior to the hearing in order to give the Board adequate time to review the information.
9. Chapters have the right to review the report filed with the DFSL prior to their hearing.
10. The DFSL may advise chapters on Judicial Board procedures and preparations for the hearing. However; may not discuss any details of the case.

### **During the Hearing**

1. Hearings of the Board are closed to all except those persons or organizations directly involved. Complainants, accused chapters, and the Board members, are the principal participants in the Greek Judicial Board proceedings. All parties are expected to maintain the confidentiality of the proceedings.
2. The Board will hear the alleged charges and all the information regarding the case. It is the responsibility of the Board to consider impartially all relevant testimony and evidence, determine the facts, and (if a violation is found) impose appropriate sanctions.
3. The Board may ask questions of either party for clarification of context, complaint, response, etc., and may call witnesses if it sees fit.
4. As the Board is not a court of law attorneys are not permitted for either party at the hearing.
5. The Board supports a self-governed student community, and as such is a student-centered judicial process. Chapter advisors, have no standing in the Board hearings, except to provide advice to their respective parties in a quiet manner. Advisors may not actively represent or speak for their respective parties.
6. If a fraternity or sorority fails to appear at a hearing after being given proper written notice, the evidence in support of the charges shall be presented, considered, and the case adjudicated in the organization's absence.
7. The outcome of judicial proceedings may be shared within the University with other faculty, staff, students or administrators or their agents or representatives, where such disclosures serve a legitimate educational purpose.
8. The agenda for a typical hearing includes:
  - a. Introductions
  - b. Explanation of procedures
  - c. Reading of the charges
  - d. Statements and questioning
  - e. Closing statements
  - f. Adjournment of hearing (all parties excused)
  - g. Deliberation in closed session of Board

### **Deliberation**

1. After the closing statements, all persons present except the members of the Board and GAFSL shall leave the room.

2. The Judicial Board will make recommendations regarding responsibility and applicable sanctions. The Board's rationale for the recommendations will be submitted in writing to the DFSL by the Chair.
3. The Chair will vote on judgments only to break ties.
4. If the Board finds the chapter not responsible for violating policy it will share its rationale and when appropriate, an opinion of the committee.
5. In the event that the chapter is found responsible, the Board members hearing the case shall determine sanctions at that time, except under unusual circumstances, in which case the sanction will be determined as soon as possible.
6. The Board will use the following criteria for determining sanctions.
  - a. The category of the violation: Fraternity & Sorority Life Policy only, FSL and University Policy, or exclusively University Policy.
  - b. The severity of the infraction.
  - c. The accused organization's previous conduct and overall public relations over the previous two-year period. (Records and correspondence related to this history will be coordinated by Chair and GAFSL.)
  - d. The individual or organization's compliance with hearing procedures.

#### **After the Hearing**

1. The Board's findings and sanction recommendations will first be transmitted to the DFSL and later to the appropriate Governing Council(s) by the DFSL.
2. The DFSL will either approve the sanctions or, depending upon the circumstances of the case, alter them as s/he deems appropriate.
3. The parties involved will be notified of the decision in a timely manner after the DFSL reviews the decision. In addition, the appropriate Governing Council(s) will also be notified as to the final decision of the case subsequent to the organization's notification.
4. If it is determined that the violation is the result of an individual's action versus the organizations' actions the Board may recommend the responsible individual be referred to Dean's Discipline for an individual hearing. Dean's Discipline outcomes will not be shared with the chapter, Board or Council.
5. In the event that additional violations are discovered during the hearing, the chapter may be held accountable for those violations.
6. If any violations involving groups outside of the Greek community are discovered during the hearing the Board will refer that information to the DFSL and OJA within 24 hours of the hearing. This is the responsibility of the Chair.

#### **Sanctions**

The Board has the power to recommend sanctions after finding a chapter responsible for policy violation(s). The Board may use one or combinations of the sanctions listed below or create an educational sanction not listed.

- **Censure**-A repeat violation or more severe violation of policy where the Board implies risk of a more severe penalty if any future violations occur.
- **Letter of Apology**- The Board expects a written apology from the responsible organization within a specific time frame. A copy of the letter must be submitted to the Board.
- **Full Payment or Restitution**- The Board requires full payment or restitution from the responsible organization to cover damages or the loss of chapter/university property. A deadline for payment must be established. Documentation of payment must be submitted to the Board.
- **Community Service** by the responsible organization. The Board must detail the type and number of hours in their decision letter. A deadline for completion of community service must be included.



- **Educational Program/Project-** In an effort to help the chapter learn more about the issue of the case/policy violation the chapter must provide its members and the community with speakers, programs and/or workshops to educate the members on a specific issue. The Board must state the details of the program/project and provide a deadline for completion.
- **Social Probation-** This sanction is applied as a result of a breach of specific event and/or risk management guidelines. Probation is effective immediately and remains through the date specified by the Board. During the term of the probation, should the fraternity/sorority violate any of the social policies, action will be taken appropriate to the level of the new violation, but will include no less than one full semester of social suspension. Social Probation will remain in the organization's disciplinary record.
- **Social Suspension-** Social Suspension is effective immediately and remains in effect through the date specified by the Board. During the term of the social suspension, the chapter will hold no social functions of any nature. Social functions shall be further defined and include, but is not limited to: on-campus or off-campus parties, social activities with other fraternities/sororities, game day tailgating, block seating at sporting events, date functions, formals/semi-formals, etc. Social Suspension shall not include philanthropic events, business functions, community service or intramural sports. New member recruitment and new member programs may be restricted as well. Furthermore, this Social Suspension will remain in the organization's disciplinary record
- **Housing Probation-** The Board may place a chapter on Housing Probation for failure to meet the requirements of the Chapter Residence Expectations or for violations of Housing Policy (Guide to Living). The Board will determine the length of the probationary period and must indicate deficiencies in specific areas and require specific progress in deficient areas during the current academic year or other specified time frame to continue housing privileges.
- **Probation-** The Board may recommend a chapter's **Recognition Status** change as a result of policy violation. Probation signifies that the chapter has failed to abide by Fraternity and Sorority Life policies, University standards, codes or guidelines, and/or has failed to comply with the procedures and criteria outlined in the Recognition Policy. This action constitutes a change in status where the organization is no longer in good standing with the University. The chapter is permitted to retain recognition at the University, but under certain stated conditions depending upon the nature of the violation and upon the potential learning value that may be derived from such a restrictive measure. To be restored to full recognition, the chapter must fulfill certain expectations as detailed by the Board within a specified time frame. **Probationary Recognition** is effective immediately and through a time frame set by the Board. No official activities may be hosted by the chapter through the term of the probation.

Failure to meet the expectations of the Board while on this probationary status the chapter will likely suffer more significant disciplinary consequences, up to and including Rescission of Recognition. Official notification of Probationary Recognition will be shared in writing with the chapter, alumni advisor, and national organization.. If a chapter is placed on Probationary Status three times within a five-year period, the fourth offense will automatically result in Rescission of Recognition. Conduct Probation will remain in your organization's disciplinary record

- **Loss of Housing-** The Board can recommend to the Dean of Student Affairs or his/her designee that a chapter's housing privilege be revoked. Housing privileges can be

- revoked without loss of recognition.
- **Rescission of Recognition-** Should a chapter fail to meet the recognition criteria or the expectations set forth by the appropriate designee for its period of probationary or provisional recognition; or when there has been a history of multiple disciplinary actions, behavior problems, and/or non compliance with policies; or for any other significant reason that has been deemed to be seriously detrimental to the safety and well being of Columbia students; the mission and goals of the University and its relationship to the community; and/or the integrity of Columbia's fraternity and sorority system, recognition of the organization can be rescinded with a recommendation made to the Dean of Student Affairs or his/her designee. Chapters not recognized by Residential Programs-Fraternity & Sorority Life must cease all activity, dissolve as a chapter and are prohibited from occupying university-owned fraternity/sorority residences. Chapters who have lost recognition must wait at least two years from rescission to applying for recognition again. Official notification of Rescission of Recognition will be shared in writing with the chapter, alumni corporation, national organization and other appropriate University officials.

### **Appeals**

Any organization that has been found responsible by the Board may request consideration for an appeal. The request for appeal must be submitted in writing to the Associate Dean of Residential Programs or designated appeal officer within 48 hours of notification of the Board's decision. The Associate Dean/appeal officer will determine if the request for an appeal meets one of the three grounds upon which an appeal of the decision may be made. An organization may request a review of the decision if:

- They have new information, unavailable at the time the hearing
- They have concerns with the process that may change or affect the outcome of the decision
- They feel that the sanction issued is too severe.

The decision of the appeal officer is final.

## **V. ROLES OF JUDICIAL CHAIR, RECORDER, & ADMINISTRATORS**

### **The responsibilities of the Chair**

1. Assist the DFSL in investigating reports of alleged misconduct.
2. Assist the DFSL in resolving complaints.
3. Suggest an informal resolution meeting to the DFSL when a Board hearing is not practical or warranted given the nature of the chapter violation.
4. Present information to the Board. Make procedural rulings.
5. Coordinate Board hearings and appeals, including mailing notices of complaints to the chapter president.
6. If the Chair's chapter is involved in an incident before the Board, the judicial responsibilities as they pertain to that case shall be assumed by Vice-Chair/Recorder.
7. Approve Board Minutes.
8. Prepare a written decision regarding the Board's findings of fact, the outcome of the hearing, and the rationale for the decision.
9. Forward the written decision to DFSL within forty-eight (48) hours following the hearing.
10. Notify chapter presidents when a chapter neglects to complete a Board sanction and indicate that a follow-up hearing and additional sanction may be imposed if the chapter fails to comply with the sanction.

### **The role of the Vice-Chair/Recorder**

1. Take minutes during the hearing

2. Manage and update Judicial Board's database and forward to the DFSL on a monthly basis.
3. Notify Chair when a chapter neglects to complete a Board sanction.
4. In the event the Chairman cannot attend a hearing, the Vice Chair will act as Chairman. In the event that both the Chairman and Vice Chair cannot attend a hearing, a designated Board member will step in to run the proceedings.
5. The Vice Chair will be in charge of preparing a monthly newsletter informing the Greek Community of frequent violations that have popped up and provide resources available in the campus community.

**The role of the DFSL and GAFSL are to:**

1. Inform all fraternities and sororities of relevant FSL policies, University regulations and expectations, and applicable local, state, and federal laws.
2. Consult with the Chair of the Judicial Board to determine whether a case is to be resolved informally via an administrative meeting or whether it is to be referred to the Board.
3. Investigate all complaints regarding fraternities and sororities.
4. Train, assist and advise the Chair of the Judicial Board in the performance of his or her responsibilities and consult with them regarding the Board's decision. No Board process, including hearings, may be conducted without the knowledge of the DFSL.
5. The Chair of the Board will consult with the DFSL regarding the Board's decision. In the event that a chapter appeals a Board finding, the matter will be referred to the Director of Residential Programs.
6. Advise all chapters regarding the judicial process.
7. Serve as advisor to the Board.
8. Maintain appropriate records in the Office of Residential Programs-Fraternity and Sorority Life.
9. Assist in dealing with fraternity or sorority complaints, including Public Safety, Community Development, the Office of the Judicial Affairs, and the Dean of Student Affairs.
10. Refer matters of individual behavior to the Office of Judicial Affairs.

**The role of the Dean of Community Development and the Dean of Student Affairs or his/her designee are outlined below:**

In exceptional situations the Dean of Community Development and/or the Dean of Student Affairs may serve as the hearing officer, appeal officer or make the final decision in a judicial matter in the event that a serious violation of one or more of the FSL and/or University policies has occurred, where a possible outcome of the judicial process may be to remove the chapter's housing or University Recognition. The decision of the Dean of Community Development or Dean of Student Affairs is final.

**VI. HOUSING REVIEW**

Whereas the assignment of a residence by the University to a Chapter is regarded as a privilege; only top-performing chapters will be granted this benefit. The Greek Judicial Board may call for a Housing Review to assess a chapter's standing regarding such privilege.

- A. The Greek Judicial Board shall oversee the Housing Review process and make recommendations to the Director for Fraternity & Sorority Life for approval.
- B. Fraternity & Sorority Life, Residential Programs and Housing Services conduct weekly walkthroughs of the chapter residences in order to assess the day to day upkeep of the facility. A member of the Greek Judicial Board may accompany the DFSL on weekly walk-throughs of the brownstones. Additional walkthroughs may be conducted at the discretion of FSL.

- C.** Chapters will be reviewed in the following areas:
  - 1. ALPHA Standards
  - 2. Occupancy trends for the past six semesters;
  - 3. Annual Maintenance Reports (individual and group billing for damages);
  - 4. Overall sanitary conditions of the chapter residence throughout the year;
  - 5. Improvements to the facility;
  - 6. Disciplinary actions involving the chapter;
  - 7. Timely completion of forms from the Office of Residential Programs-Fraternity & Sorority Life;
  - 8. Fulfilling the chapter mission as it pertains to scholarship, service and leadership;
  - 9. Contributions and involvement in the fraternity and sorority community.
- D.** Upon review of the above areas, the Greek Judicial Board may request that the Chapter appear before the Board to explain any deficiencies and demonstrate a continued commitment to the Chapter Residence Expectations, and a desire to retain the Chapter Residence. The Greek Judicial Board will then make a recommendation to the Director for Fraternity & Sorority Life and Leadership Development or his/her designee.
- E.** Upon receipt of the recommendation from the Greek Judicial Board, the Director for Fraternity & Sorority Life and Leadership Development or his/her designee may take one of the following actions:
  - 1. Issue a letter to the Chapter indicating that the Chapter will be permitted to continue, in good standing, in the Chapter Residence;
  - 2. Issue a letter indicating deficiencies in specific areas and require specific progress in deficient areas during a specific period of time to continue housing privileges;
  - 3. Assess a fine to cover the lost revenue from vacancies or damages in the Chapter Residence.
  - 4. Issue a letter indicating the Chapter is on Housing Probation and require specific progress to continue housing privileges;
  - 5. Forward a recommendation of Loss of Housing to the Dean of Student Affairs or his/her designee for a final decision.