Lerner Hall
House Rules for Performance Venues

Fire and Safety

• Any permitted set pieces of fabrics must be treated with a flame retardant application. Proof of such must be provided to the designated Manager PRIOR to load-in. The Office of Environmental Safety for compliance WILL inspect your set. If proof cannot be furnished, Environmental Safety will not allow your show to proceed until the problem has been rectified.

• Occupant load may not be exceeded by posted limits. Occupant load includes cast, crew and audience.

• No open flames, torches, candles, smoke generation machines, etc., shall be permitted. No explosives, flash powder firearms, etc. shall be permitted. Smoking and the lighting of smoking materials by actors are not permitted. No confetti, balloons, or other materials may be released within the theater space during a rehearsal or a performance.

• Use of raised platforms or scaffolding REQUIRE approval of the Manager of the venue and are approved on a per show basis. Approval may include the necessity of professional rigging services with the expense to be paid by the recognized group holding the space reservation.

• You should not leave any personal items in the venue. These items include radios, cell phones, ipods, laptops, power tools and the like. These items pose an attractive invitation to theft.

• All aisles must be kept clear and unobstructed.

• Exit sign pull stations, strobes, fire sprinkler and egress paths must be visible at all times; they may not be gelled, obstructed or covered in any way.

General

• Food and beverages are absolutely forbidden onstage and backstage. It is the responsibility of the recognized group holding the space reservation to manage and food or beverage prop items used within a performance or presentation.

• Anything that might damage the stage or the curtains is not allowed onstage. This includes, but is not limited to: paint, glitter, and liquids of any kind (including water).

• All changes to the house lighting plot must be restored at strike. This includes refocusing catwalk instruments, re-patching anything that has been changed, and restoring the color in the eye, the electrics and the catwalk(s) and grid.

• All load-ins must be made from the service entrance located on 114th Street between Broadway and Amsterdam. Make sure that any permitted set pieces will fit through standard double doors.

• You are responsible for any damage to the venue or equipment incurred during your production.

• No alterations or permanent attachment(s) to the venue will be permitted.

• Screwing or nailing into the stage floor, walls or ceiling is not permitted.

• Gaffer’s tape, double stick carpet tape, vinyl spike tape, and glow tape only are permitted on the floors and walls of the theater. Please see the Manager of Technical Services for materials. No other type of tape or fastener is allowed on the floors or the walls of the theater.

• No tape, push-pins, nails, or fasteners of any type are allowed on the floors or walls of the dressing rooms, lavatories, offices, control booths, or storage areas.
**Housekeeping**
- At the end of a show’s run all scenic elements and prop items must be removed or discarded by the show’s producers. Any items that are left behind may incur a disposal charge billed directly to the recognized group holding the space reservation.

**Seating**
- Each performance venue has designated seating plans that have been approved by the New York City Department of Buildings. Seating configurations for shows must be in compliance with these plans and submitted with your proposal. Seating may only be set by house staff.

**Miscellaneous**
- Evaluation of the Theater Space and Dressing Room Space: The Producer accepts the venue and dressing rooms in the as-is condition. An inspection of the condition of the theater and dressing rooms will be conducted at the time to load-out between the Producer and Manager of the theater space. Additional inspections will occur during the period of habitation. Failure to correct non-compliant items may limit the availability or use of the theater until corrective action has occurred.
- Any unsafe conditions will be reported to the producer for correction.
Instrument Count

<table>
<thead>
<tr>
<th>Type</th>
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<th>Count</th>
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<td>48</td>
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<tr>
<td>Strand Lighting 3360</td>
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<td>56</td>
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