

**COLUMBIA UNIVERSITY**  
**ACADEMIC SUCCESS PROGRAMS**  
**SUMMER BRIDGE PROGRAM**  
Residential Counselor

**Specific duties and responsibilities:**

- Assist in peer counseling and tutoring pre first-year students;
- Develop and supervise recreational activities;
- Complete student evaluation forms;
- Attend orientation and staff meetings;
- Assist instructors in classroom activities;
- Monitor classroom attendance;
- Supervise evening and weekend activities; and
- Other tasks as assigned.

**Total Compensation for Duration of Service:**

- \$3,400 (2 payments of \$1,700 each)
- Housing for the duration of the program and training
- Three meals per day on weekdays
- Two meals per day on weekends
- Access to the Dodge Fitness Center

**Projected Payments:** One payment in July 2025 and the other in August 2025\*

*\*Dependent on timely submission of your tax forms (W-9/W-8BEN), and confirmation of your profile set-up for the payments.*

**Duration of service:** July 1, 2025 – August 6, 2025

Residential Counselors are an integral part of the Summer Bridge Program and must be in good academic standing. This offer is conditional pending grade review.

I understand that if found in violation of the Residential Counselor duties and responsibilities or engage in inappropriate behavior, while carrying out the duties and responsibilities, my role can be terminated.

I understand and agree to the aforementioned duties and responsibilities of a Residential Counselor during the Summer Bridge Program.

