APPLICATION FOR BARNARD COLLEGE-SPELMAN COLLEGE & COLUMBIA UNIVERSITY-HOWARD UNIVERSITY EXCHANGE PROGRAMS

Domestic Exchange Recommendation Form

Student Name: ____________________________ School: ________________ UNI: ____________

To the Applicant:

Please fill in the spaces above and sign below before giving this form to the person writing the recommendation.

Recommendation Waiver

Under the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment), which gives registered students the right to inspect and review their educational records, students may waive their right to see specific confidential statements and letters of evaluation. In the belief that applicants, and the persons from whom they request evaluations, may wish to preserve the confidentiality of those evaluations, we offer you an opportunity to sign one of the following statements:

☐ I waive my right to examine this recommendation.

☐ I do not waive my right to examine this recommendation.

Student Signature: ________________________ Date: ____________

To the Evaluator:

This student above is interested in studying at Howard University or Spelman College. Please assist the committee by providing the information below.

For how long and in what capacity have you known the candidate?

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<th></th>
<th>Outstanding</th>
<th>Excellent</th>
<th>Good</th>
<th>Average</th>
<th>Below Average</th>
<th>No Basis</th>
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<tbody>
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<td>Intellectual Curiosity</td>
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<td>Adaptability/Flexibility</td>
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<td>Critical Thinking</td>
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<td>Problem Solving Ability</td>
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<td>Task Commitment</td>
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<td>Character</td>
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<td>Overall probability of success as a Domestic Exchange Student</td>
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* Feel free to attach an additional statement to discuss any other information that may assist the committee. (Optional)

Recommender Name: ____________________________ Title: __________________________

Signature: ____________________________ Date: __________________________

Please return the form to the candidate in a sealed envelope (with your signature across the seal). Alternatively, you may submit this form directly to the program coordinators listed below:

For Barnard Students

Michell Tollinchi-Michel  
Barnard College, 105 Milbank Hall  
3009 Broadway New York, NY 10027  
212-854-2024 (O); 212-854-9470 (F); Email: mtollinc@barnard.edu

For Columbia College and Engineering Students:

Dawn Hemphill  
403 Alfred Lerner Hall, MC: 1201  
2920 Broadway New York, NY 10027  
212.854.6378 (O); 212.854.2562 (F); Email: dh2239@columbia.edu