

Committee on Academic Standing

PETITION TO STUDY ABROAD IN SENIOR YEAR

(Please Type or Print Clearly)

Student Name: _____ Date: _____

UNI: _____ Cell Phone: _____ Graduation Date: _____

School: Columbia College (CC) Major(s)/Concentration(s): _____
 Columbia Engineering (SEAS) _____

Number of Terms Completed _____ Total Earned Points _____

CSA Advising Dean: _____ OGP Adviser Name/UNI: _____

DEGREE PROGRESS

Have you completed all Core course requirements? Yes No

Have you completed all Major/Concentration requirements? Yes No

1. In which semester/year are you requesting to study abroad? _____

2. Please indicate whether this will be your 7th or 8th semester at Columbia. 7th 8th

Please Note: students requesting to study abroad in the spring during their 8th semester must complete all coursework by Columbia University's Commencement date in May. If you are in a program that ends after this date, you will not graduate until October.

3. Please attach a statement describing your reasons for requesting to study abroad during your senior year.

4. Students requesting to study abroad in their 7th semester are required to have made good progress towards their degree requirements. Students requesting to study abroad in their 8th semester must have completed all Core and major/concentration requirements before studying abroad. To complete your petition, please submit the following documents to verify your eligibility status.

- Major/Concentration requirement worksheet (signed by Faculty Adviser/Department Representative)
- CC or SEAS Core requirement worksheet (signed by your Advising Dean)
- Recent copy of your Degree Audit Report (DAR)

INTERNAL USE ONLY:

Date	Initials	Decision Notes:
Received: _____	_____	
Grid: _____	_____	
Reviewed: _____	_____	
_____ Approved		
_____ Denied		
_____ Partial Approval		
_____ 1x exception		
_____ Pending		

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Major/Concentration Requirement Worksheet

Name: _____ Major/Concentration: _____

Faculty Adviser Name: _____

Please (1) complete the following section or attach additional course list and (2) obtain departmental approval below.

Course Number	Course Title	Term/Year Taken
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

Department Approval

- Student has completed all Major/Concentration requirements (as of current term).
- Student must complete the additional courses to fulfill Major/Concentration requirements:

Please list remaining courses to be used toward the major/concentration.

The following courses must be completed at Columbia

The following major/concentration requirements may be fulfilled by study abroad courses (i.e. major elective, related course, subfield course, etc.).

Faculty/Department Adviser Signature

Date

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Columbia College Core Requirement Worksheet

Name: _____

UNI: _____

CSA Advising Dean: _____

Completed	Core Requirements	Course Number/ Substitution/ AP credit	Term and Year
<input type="checkbox"/>	University Writing		
<input type="checkbox"/>	Literature Humanities (2)	HUMA C1001	
		HUMA C1002	
<input type="checkbox"/>	Contemporary Civilization (2)	COCI C1101	
		COCI C1102	
<input type="checkbox"/>	Foreign Language		
<input type="checkbox"/>	Science Requirement (3)	1.	
		2.	
		3.	
<input type="checkbox"/>	Music Humanities		
<input type="checkbox"/>	Art Humanities		
<input type="checkbox"/>	Global Core (2)	1	
		2.	
<input type="checkbox"/>	Physical Education (2)	1.	
		2.	
<input type="checkbox"/>	Swim Test		

Approval

Student has completed all Core Curriculum requirements (as of current term).

Student must complete the following Core Curriculum requirements:

Advising Dean Signature _____

Date _____

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Columbia Engineering Core Requirement Worksheet

Name: _____

UNI: _____

CSA Advising Dean: _____

Department: _____

Completed	Core Requirements	Course Number/ Substitution/ AP credit	Term and Year
<input type="checkbox"/>	University Writing (3pts)		
<input type="checkbox"/>	Principles of Economics (4pts)		
<input type="checkbox"/>	Art/Music Humanities (3pts)		
<input type="checkbox"/>	Humanities Sequence (two courses/6-8pts) Literature Humanities(8pts) Contemporary Civilization (8pts) Global Core (6-8pts)		
<input type="checkbox"/>	Non-Technical Electives (9-11pts)		
Total non-technical course points (must total 27 points):			
<input type="checkbox"/>	Calculus *		
<input type="checkbox"/>	Physics *		
<input type="checkbox"/>	Chemistry *		
<input type="checkbox"/>	Computer Science		
<input type="checkbox"/>	Gateway Lab		
<input type="checkbox"/>	Physical Education (2)		
<input type="checkbox"/>	Additional courses required by Department for 1 st /2 nd year*		

**Consult the Engineering Bulletin (in year of entry) for specific 1st/2nd year course requirements relative to your major.*

Advising Dean Approval

- Student has completed all first and second year requirements (as of current term).
- Student must complete the following 1st and 2nd year/Core course requirements:

Advising Dean Signature _____

Date _____