

Chapter:

Preliminary Requirements

Point	Requirement	Description	Score	Notes
1	The chapter submits Chapter Information Form and Active Roster for spring semester.	Completed Chapter Information Form template emailed to reslife-fsl@columbia.edu by 9:00am the first Monday of spring semester.		
2	The chapter submits all appropriate documents and forms associated with recruitment and intake/new member education for spring semester.	Completed New Member Roster template and New Member Anti-Hazing Acknowledgement signatures emailed to reslife-fsl@columbia.edu within 48 hours of bid acceptance.		
3	The chapter submits Chapter Information Form and Active Roster for fall semester.	Completed Chapter Information Form template emailed to reslife-fsl@columbia.edu by 9:00am the first Monday of spring semester.		
4	The chapter submits all appropriate documents and forms associated with recruitment and intake/new member education for fall semester.	Completed New Member Roster template and New Member Anti-Hazing Acknowledgement signatures emailed to reslife-fsl@columbia.edu within 48 hours of bid acceptance.		
5	The chapter submits Chapter Officer Report	Completed Chapter Officer Report template emailed to reslife-fsl@columbia.edu within 72 hours of elections being completed		
6	The chapter maintains a comprehensive general liability insurance in the minimum amount of \$1,000,000.00 (one million dollars) of primary liability coverage (each occurrence), with general aggregate coverage of at least \$2,000,000.00 (total). Such liability insurance shall include Columbia University, its officers, employees and agents, as an additional named insured and shall be written with an insurance carrier acceptable to the University.	Chapter must maintain a certificate of insurance liability at all times. Chapters should present a digital copy to their FSL advisor annually. Chapters will receive notice from the Assistant Director of Fraternity and Sorority Life when the certificate of insurance is about to expire. Failure to maintain an updated insurance certificate will result in the chapter being unable to host or participate in any activity including recruitment/intake		
7	The chapter submits the most updated Inter/National and Local Chapter Bylaws and Constitution. This should	Chapter should present a digital copy of these policies to their FSL advisor during a regularly scheduled meeting.		

	include information on anti-hazing policies and risk management.			
8	The chapter leadership meets with a fraternity/sorority advisor from Fraternity and Sorority Life at least twice a semester.	After two meetings between the chapter leadership and the FSL advisor take place, the chapter must email their FSL advisor confirming the meetings took place.		
9	The chapter has at least one volunteer advisor from their Inter/National organization or alumni membership. Advisor has met with FSL advisor at least once each academic year.	Chapter must email their FSL advisor to confirm the required meeting took place. Chapter may also provide a sign-in sheet from and FSL sanctioned advisor meeting.		
TOTAL				

Education

Point	Requirement	Description	Score	Notes
10	<p>The chapter participates in a General Fraternity Insurance Coverage and Risk Management educational workshop which addresses insurance liability, criminal liability, and risk management to better understand the legal responsibilities of your chapter.</p> <p>80% chapter attendance based on chapter size during the semester in which the presentation was held.</p>	<p>Chapters may work with their chapter/alumni advisor for this presentation.</p> <p>Chapters must email the Educational Workshop template to reslife-fsl@columbia.edu</p>		
11	<p>Members of the chapter participate in a Diversity Education or Multiculturalism workshop.</p> <p>80% of your chapter based on average chapter size from the full ALPHA Standards year.</p> <p>Not all members must attend the same training.</p>	<p>Chapters may request an FSL specific training through the Fraternity & Sorority Life website at least three weeks in advance. If the chapter is interested in hosting a workshop outside of the FSL trainings, chapters should consult with their FSL advisor for specific approval of the training.</p> <p>Chapters must email the Educational Workshop template to reslife-fsl@columbia.edu</p>		
12	Members of the chapter participate in a Sexual Violence educational workshop.	Educational workshops can include topics like sexual assault, sexual harassment, consent, bystander intervention (to prevent sexual		

	<p>80% of your chapter based on average chapter size from the full ALPHA Standards year.</p> <p>Not all members must attend the same training.</p>	<p>assault), healthy sexuality, alcohol and sexual assault, how to help a friend, or Student Services for Gender-Based and Sexual Misconduct policy. All workshops must be requested at least three weeks in advance.</p> <p>If the chapter has questions about a program they are interested in hosting, chapters should consult with their FSL advisor for specific approval of the training.</p> <p>Columbia SVR Workshops can be found at http://bit.ly/ColumbiaSVRWorkshop</p> <p>Columbia Health Workshops can be found at http://bit.ly/ColumbiaHealthWorkshop</p> <p>Chapters must email the Educational Workshop template to reslife-fsl@columbia.edu</p>		
<p>13</p>	<p>Members of the chapter participate in a wellness educational workshop</p> <p>80% of your chapter based on average chapter size from the full ALPHA Standards year.</p> <p>Not all members must attend the same training.</p>	<p>Wellness educational workshops can include, but is not limited to: Alcohol, Communication, Assertiveness, Contraception, Nutrition & Healthier Eating, Fitness, Sexual & Reproductive Health, Stress, Sleep, and Tobacco. All workshops must be requested at least three weeks in advance.</p> <p>If the chapter has questions about a program they are interested in hosting, chapters should consult with their FSL advisor for specific approval of the training.</p> <p>Columbia Health Workshops can be found at http://bit.ly/ColumbiaHealthWorkshop</p> <p>Chapters must email the Educational Workshop template to reslife-fsl@columbia.edu</p>		
<p>14</p>	<p>The chapter participates in a Fire Prevention educational workshop</p>	<p>Only required for chapters occupying University-Owned brownstones.</p>		

	80% chapter attendance based on chapter size during the semester in which the presentation was held.	Chapters should email firesafety@columbia.edu or call 212.854.1892 at least three weeks in advance to request a training. Chapters must email the Educational Workshop template to reslife-fsl@columbia.edu		
Total				

Academics

Point	Requirement	Description	Score	Notes
15	The overall chapter average GPA is at or above a 3.0 for both the Fall and Spring semesters.	Will be verified by Fraternity & Sorority Life staff from information submitted on Chapter Roster as part of the Chapter Information Form (see points 1 and 3). Chapter rosters must include the self-reported cumulative GPA of every member.		
16	The chapter provides incentives and recognition for academic achievement.	The chapter should submit written documentation of incentives for academic achievement. This may be a written note from the Scholarship Chair explaining rituals or meeting traditions that honor high achieving students. In the past, chapters have submitted highlighted portions of their chapter handbook. Documentation must be emailed to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		
17	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of academics. Statements must be a minimum of 300 words.	Documentation must be emailed to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		
Total				

Leadership Development & Member Education

Point	Requirement	Description	Score	Notes
18	The appropriate chapter leader(s) have attended the spring semester Greek leadership training hosted by	Will be verified by Fraternity & Sorority Life staff after training has taken place.		

	Residential Life-Fraternity & Sorority Life			
19	The appropriate chapter leader(s) have attended the fall semester Greek leadership training hosted by Residential Life-Fraternity & Sorority Life	Will be verified by Fraternity & Sorority Life staff after training has taken place.		
20	The chapter has 80 % or more of all new members during the ALPHA Standards year in attendance at the New Member Summit.	<p>The Inter-Greek Council will schedule the New Member Summit and will provide attendance rosters to chapters.</p> <p>Chapters are encouraged to have new members attend the New Member Summit during the semester in which they will be initiated.</p> <p>Chapters must email the New Member Summit Attendance template to reslife-fsl@columbia.edu by the established ALPHA Standards deadline.</p>		
21	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of leadership development and member education. Statements must be a minimum of 300 words.	Documentation must be emailed to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		
Total				

Philanthropy and Community Service

Point	Requirement	Description	Score	Notes
22	<p>Chapter has completed 5 hours of service per member for the spring semester.</p> <p>Hours will be calculated using total hours served by all members divided by number of members in chapter.</p>	Chapters must email the Community Service Tracking template to reslife-fsl@columbia.edu by 5:00pm on the last day of finals each spring semester.		
23	<p>Chapter has completed 5 hours of service per member for the fall semester.</p> <p>Hours will be calculated using total hours served by all members</p>	Chapters must email the Community Service Tracking template to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		

	divided by number of members in chapter.			
24	The chapter has raised at least \$5 per member throughout the year. Funds raised will be calculated using total dollars raised by all members throughout the ALPHA Standards year divided by the average active chapter size throughout the ALPHA Standards year.	Chapters must email the Philanthropy Tracking template to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		
25	The chapter has organized and executed at least one program or event that benefits an organization of their choice. The chosen organization must be legitimate 501(c)(3) incorporated group (e.g. Relay for Life; St. Jude's, Susan G. Komen, etc). Chapters raising \$60 or more for charity per member may qualify for the Achievement in Philanthropy Award	Chapter must email proof of the event taking place to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year. In previous years, chapters have submitted a flyer, email, and/letter from the organization stating the amount of funds raised for the organization. If soliciting funds digitally through the 501(c)(3) directly, a screenshot of funds raised is sufficient.		
26	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of philanthropy and community service. Statements must be a minimum of 300 words.	Documentation must be emailed to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		
Total				

Chapter Management

Point	Requirement	Description	Score	Notes
27	The chapter operates with a Standards Board to address any violations or misconduct from membership.	Chapter should present a digital copy of these policies to their FSL advisor during a regularly scheduled meeting.		
28	The chapter maintains an updated website that is linked to the Residential Life-Fraternity & Sorority Life website.	Chapter should provide a working website link to their FSL advisor via email by the established ALPHA Standards deadline each year.		
29	The chapter has hosted transitioning for incoming and outgoing officers that incorporates goal setting and outlines position duties/responsibilities.	Chapter should present a chapter transition plan (digital or physical) to their FSL advisor during a regularly scheduled meeting.		

30	The chapter has attended and participated in all appropriate Inter-Greek Council meetings for the year.	Chapters should email igc-exec@columbia.edu for confirmation of attendance after all IGC meetings have been held for the ALPHA Standards year. Once confirmed by IGC Exec, the email should be forwarded to the chapter's FSL advisor.		
31	The chapter has attended and participated in all appropriate Governing Council meetings (IFC/MGC/PHC) for the year.	Chapters should email their respective council for confirmation of attendance after all council meetings have been held for the ALPHA Standards year. Once confirmed by council exec, the email should be forwarded to the chapter's FSL advisor.		
32	The chapter has at least one member attend regional and/or national meetings, conferences, conventions, and trainings hosted by the Inter/National organization.	Proof of attendance must be emailed to the chapter's FSL advisor by the established ALPHA Standards deadline each year. Chapters can submit registration confirmation, transportation itinerary, or an email confirming attendance.		
33	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of chapter management. Statements must be a minimum of 300 words.	Documentation must be emailed to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		
Total				

Activities and Alumni/ae

Point	Requirement	Description	Score	Notes
34	The chapter has 60% or more of members involved in another recognized Columbia University student organization during the ALPHA Standards year. Chapters who achieve this may qualify for the Achievement in Campus Involvement Award. Involvement percentage will be based on the average active chapter size across the ALPHA Standards Year	Will be verified by Fraternity & Sorority Life staff from information submitted on Chapter Roster as part of the Chapter Information Form (see points 1 and 3).		
35	The chapter has members holding executive officer positions in	Will be verified by Fraternity & Sorority Life staff from information		

	recognized student organizations outside of any Fraternity & Sorority Life organization including councils and IGC.	submitted on Chapter Roster as part of the Chapter Information Form (see points 1 and 3).		
36	The chapter has collaborated and planned at least one event throughout the ALPHA Standards year with another organization on campus or fraternity/sorority outside the chapter's Council.	Chapter must email proof of the co-hosted program to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year. In previous years, chapters have submitted a flyer, email, photo, and/or space reservation.		
37	The chapter has made efforts to reach out to alumni/ae members and invite alumni to at least one chapter/university event each year.	Chapter must email proof of alumni/ae outreach to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year. In previous years, chapters have submitted a flyer, alumni/ae newsletter, or email correspondence with alumni/ae.		
38	Submit a statement that lists at least three accomplishments the chapter has achieved in the category of activities and alumni/ae. Statements must be a minimum of 300 words.	Documentation must be emailed to reslife-fsl@columbia.edu by the established ALPHA Standards deadline each year.		
Total				

Judicial: Deductions

Point	Requirement	Description	Score	Notes
39	Chapter was found responsible for violating a Columbia University, Guide to Living, and/or Fraternity and Sorority Life policy	Chapter will lose one point for each hearing they were found responsible from Judicial Board. This will be verified by the Judicial Board.		
40	Chapter status was changed to housing/social probation or another lower level status on judicial sanction.	Chapter will lose 3 points each time their status changes. This will be verified by Judicial Board.		
41	Chapter status was changed to social suspension or any higher level status on judicial sanction.	Chapter will lose 5 points each time their status changes. This will be verified by Judicial Board.		
Total Deductions				

****NOTE**** If chapters are found responsible for violating a policy also are sanctioned with a status change, the chapter will only be penalized with the status change deduction.

Bonus: Additional Point Opportunities

Point	Requirement	Description	Score	Notes
43	The chapter has had 60% or more of members participate in at least one Inter-Greek Council sponsored philanthropic or service event this year.	Chapters should email igc-exec@columbia.edu for confirmation of attendance. Once confirmed by IGC Philanthropy Chair, the email should be forwarded to the chapter's FSL advisor.		
44	Chapter has participated in a council specific (IFC/Panhellenic/MGC) initiative in the spring semester	Chapters should email their respective council for confirmation of attendance. Once confirmed by council exec, the email should be forwarded to the chapter's FSL advisor.		
45	Chapter has participated in a council specific (IFC/Panhellenic/MGC) initiative in the fall semester	Chapters should email their respective council for confirmation of attendance. Once confirmed by council exec, the email should be forwarded to the chapter's FSL advisor.		
46	Chapter has members on Inter-Greek Council and/or Judicial Board for entirety of 2018 year.	Will be verified by the IGC Judicial Board Advisor Chapters meeting this requirement will be awarded one point maximum.		
Total Bonus Points				