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515 Lerner Hall, MC 2601
2920 Broadway
New York, NY 10027

PLEASE SEE OTHER SIDE FOR INFORMATION ON CONGRATULATORY ADS
TO PLACE A CONGRATULATORY AD FOR YOUR GRADUATE

2 EASY ways to PURCHASE AND CREATE YOUR AD
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Step-by-Step Instructions
1. Select the ad size and type
2. Choose desired layout listed below.
3. Complete your order form and submit text portion below.
4. Deliver order form and payment by deadline date. CHECKS PAYABLE TO COLUMBIA UNIVERSITY.

Photo Submission Guidelines
* Photos will not be returned. Please make copies of irreplaceable photos using photo paper.
* Select vertical (tall) photos for vertical space and horizontal (wide) photos for horizontal spaces.
Photos will be enlarged or reduced to fit the layout.
* Write lightly in pencil to identify which photo corresponds with each layout frame and put your name, address and phone number on each photo.
* If you are submitting digital photos, they must be 300 dpi or high resolution images.
Email to yearbook@columbia.edu

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Ad Size/#: ___________________________ Amount Included: $ ___________________________

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